

## THE REGULATIONS

### CASTLETOWN GOLF CLUB – MEN'S SECTION

#### **PRELIMINARY**

1. The regulations set out in this document, as amended from time to time, ("the Regulations") form the constitution of the unincorporated association known as "Castletown Golf Club – Men's Section" ("the Club") and govern the operation and activities of the Club.

#### **DEFINITIONS**

2. "the Club" shall mean Castletown Golf Club Men's Section.  
"Committee" shall mean the Committee of Management as defined in paragraph 13 hereof.  
"Officers" shall mean the President, the Captain, The Vice Captain, The Immediate Past Captain, the Secretary and the Honorary Treasurer for the time being of the Club.  
"Member" or "Members" shall mean the various categories of membership of the Golf Club and more particularly described in paragraph 11 hereof.  
"the Course Owner" shall mean Langness Golf Course Limited a company incorporated in the Isle of Man or its successors in title (and in this context successors in title shall mean the course owners from time to time of the Castletown Golf Course).  
"Annual Meeting" shall mean a meeting of the Members which is held in the month of December in every year or as near thereto as possible.  
"Honorary Auditor" shall mean the person appointed by Members to audit the books of account of the Club.

#### **NAME AND HEADQUARTERS**

3. The name of the Club is "CASTLETOWN GOLF CLUB – MEN'S SECTION".
4. The headquarters of the Club are at the Castletown Golf Links Hotel, Fort Island, Derbyhaven, Isle of Man or such other address as the Committee may from time to time prescribe.
5. The official address of the Club is:-  
  
Castletown Golf Club  
Castletown Golf Links Hotel,  
Derbyhaven, Isle of Man  
  
or such other address as the Committee may from time to time prescribe.

## AIMS AND OBJECTS

6. The aims and objects for which the Club is established are:-
  - (a) to promote the practice and play of golf on the Langness Peninsula; and
  - (b) to create and develop the spirit of unity, goodwill and fellowship in the interest of golf, both on the Langness Peninsula and elsewhere.

## MEMBERSHIP

7. Members of the Club shall be those who are Members as at the date of adoption of this constitution and such other persons as the Committee of Management, at their discretion, may admit to membership.
8. Every candidate for membership of the Club shall complete an application form (in the form prescribed by the Committee from time to time) which must be signed by a proposer and seconder, both of whom must be Full Members of the Club, as well as by the candidate.
9. Members of the Club shall remain as such until their death, resignation or removal from membership by the Committee. A Member may be expelled by resolution of the Committee and cease to be a Member of the Club if, in the opinion of the Committee, his conduct shall be injurious to the character or reputation of the Club or objectionable in any respect.
10. If any Member has not paid his subscription by the due date, such Member shall be deemed to have resigned from the Club with effect from the date on which the Committee is informed of that fact by the Club Secretary.
11. Membership of the Club shall be divided into the following categories:-
  - (a) Full Members - persons who are Members of the Club but who do not fall into any of the specific categories of membership listed in paragraphs (b) to (i) below;
  - (b) Country Members – Members residing in the Isle of Man beyond a radius of fifteen miles from Fort Island;
  - (c) Overseas Members - Members residing outside the Isle of Man;
  - (d) Junior Members – persons under the age of eighteen years or in full time education who are Members;  
  
(Members wishing to change from one to another of the above categories must apply in writing to the Committee for approval)
  - (e) Temporary Members – persons who are visiting or temporarily resident in the Isle of Man who are Members;
  - (f) Honorary Members – such persons as might, in the opinion of the Committee, merit such recognition subject to the agreement of the Course Owners.
  - (g) Five Day Members - persons entitled to use the golf course and Club facilities Monday to Friday only (including public holidays) who are Members. Staff Members—

~~persons ordinarily employed by the Course Owners who are not otherwise Full Members.~~

- (h) Colt Members - persons aged 18-21 or in full time higher education who are Members.
- (i) Courtesy Members - such persons as might, at the discretion of the Committee, merit such a Courtesy Membership.

## **GOLF RULES**

- 12. All Members shall be bound by and observe the Rules of Golf as adopted from time to time by the Royal and Ancient Golf Club of St Andrews and shall observe the Rules of Golf, the Rules of Etiquette and, such rules ("Local Rules") as shall from time to time be stipulated by the Committee. Unless and until otherwise so stipulated, the Local Rules shall be those last adopted and enforced by the Club.

## **COMMITTEE OF MANAGEMENT**

- 13. The Club shall be run by a Committee of Management which shall consist of:
  - a) the Officers hereinafter mentioned
  - b) not less than four or more than nine other Full Members of the Club elected as herein provided
  - c) two members of the Committee who may be appointed by the Course Owner (if it so wishes) by notice in writing to the Secretary of the Club.

All Members of the Committee not appointed by the Course Owner must have Castletown Golf Club as their home club.

## **OFFICERS AND COMMITTEE MEMBERS**

- 14. The Officers of the Club shall consist of: a President; a Captain; a Vice Captain; the Immediate Past Captain; a Secretary; and an Honorary Treasurer. The Committee shall have power to combine the posts of Secretary and Honorary Treasurer if they so wish.
- 15. Only Full Members shall be appointed as Officers of the Club or as members of the Committee save and except any classification of Members can be elected Secretary of the Club.
- 16. Anything required or authorised to be done by or to the Secretary may, if the office is vacant or there is for any other reason no Secretary capable of acting, be done by or to any Assistant or Deputy Secretary or, if there is none such, by or to any member of the Committee authorised generally or specially in that behalf by the Committee.
- 17. No Officer or member of the Committee shall receive any remuneration for his services in the capacity of Officer or member of the Committee (other than such reduction or waiver of subscriptions as may be granted or agreed by the Course Owner) but nothing herein contained shall be deemed to prohibit the payment by the Club, at the discretion of the Committee, of any sum to the Secretary for clerical or other assistance or such of his expenses as the Committee may consider to be reasonable.

18. The Secretary of the Club shall be appointed annually by the Committee upon such terms and conditions as they think fit and the Committee shall have power to terminate any such appointment and to fill a vacancy in the office.
19. Officers of the Club (other than the Secretary) shall be appointed at the Annual Meeting and shall hold office until the next following Annual Meeting when they shall retire from office. The Officers shall be eligible for re-election at the same Annual Meeting.
20. Nominations for the offices of President, Captain and Vice Captain shall be made by the Committee and shall be posted on the Notice Board of the Club at least twenty-one days before the date of the Annual Meeting.
21. Nominations for the office of President and Vice Captain shall be made after the Committee have considered the recommendations from the following sub-committees:-
  - President - President, Captain, Immediate Past Captain, and any Past Presidents invited by the Committee to sit on the sub-committee.
  - Vice Captain - Captain and any four Past Captains invited by the Committee to sit on the sub-committee.
22. At the Annual Meeting to be held in each year one third of the members of the Committee (excluding the Officers of the Club and those members of the Committee (if any) who have been appointed by the Course Owner) or the number nearest thereto shall retire in rotation and those to retire in each year shall be those who have been longest in office since their last election. As between persons who became members of the Committee on the same day, those to retire shall (unless they otherwise agree among themselves) be determined by lot. Any retiring members shall be eligible for re-election at the same Annual Meeting.
23. The Committee shall have full power and authority to fill any vacancy in their number occurring after the Annual Meeting and any person so appointed to the Committee shall hold office until the next Annual Meeting but shall be eligible for re-election.

#### **POWERS OF THE COMMITTEE OF MANAGEMENT**

24. The Committee shall have full power and authority to run the Club and to manage its activities, finances and affairs and to negotiate the use of the golf course, club facilities and all matters pertaining to the playing of golf on the Langness Peninsula.
25. In addition to all powers hereby expressly conferred upon them and without detracting from the generality of their powers to run the Club, the Committee shall have the following powers:-
  - (a) To expend the funds of the Club in such manner as they shall consider most beneficial for the purposes of the Club;
  - (b) To delegate all or any of their powers to any sub-committee or sub-committees which may be appointed by the Committee from time to time. Any such sub-committee shall, in the exercise of the powers so delegated, conform to such regulations that may be prescribed by the Committee;

- (c) To make and, from time to time, repeal or alter rules as to the duties of any Officers, Members or servants of the Club and as to the conduct of business by the Committee or any sub-committee and as to any of the matters or things within the powers or under the control of the Committee provided that the same shall not be inconsistent with the Regulations;
  - (d) To appoint/employ a General Manager to assist in the promotion and administration of the Golf Club (should the need to do so arise) and to determine the salary, terms and conditions of appointment/employment of any person so appointed/employed.
  - (e) In relation to the playing of golf by Members of the Club on the Langness Peninsula:
    - (i) to make, alter and repeal regulations to operate as Local Rules for Golf on the Langness Peninsula, by which Local Rules all Members shall be bound; and
    - (ii) to regulate the golf handicaps of Members (including the grant, variation and withdrawal of such handicaps) in accordance with the rules from time to time laid down by the Council of National Golf Unions or its successors in title;
  - (f) from time to time to make, alter and repeal all such other rules as they may deem necessary or expedient or convenient for the proper conduct and management of the Club and, in particular, but not exclusively, they may by such power regulate:-
    - (i) the admission of Full, Temporary, Country, Overseas, ~~Social~~, Colt, Junior, Courtesy, Five Day and Honorary Members of the Club and the rights and privileges of such Members;
    - (ii) the conduct of Members of the Club in relation to one another;
    - (iii) the procedure at all meetings of Members of the Club and meetings of the Committee and sub-committees;
    - (iv) generally, all such matters as are commonly the subject matter of Club rules; and
    - (v) to appoint an Administrator or similarly titled person(s) to assist in the running of the Golf Club and to determine the salary, terms and conditions of appointment/employment of any person(s) so appointed/employed.
  - (g) Generally to do all things necessary or expedient for the due conduct of the affairs of the Club not herein otherwise provided for.
26. The Committee shall have sole authority for displaying notices upon the Club's notice boards and no notice of any kind shall be placed thereon except by the authority of the Committee.

## **PROCEEDINGS OF THE COMMITTEE OF MANAGEMENT**

27. The Committee may meet for the despatch of business, adjourn and otherwise regulate their meetings as they may think fit and three members of the Committee may, at any time, through the Secretary summon a meeting of the Committee. A quorum of the Committee for the conduct of business shall be four save and except if the Committee is making any decision under Regulations 7, 20, or 21, the quorum of four must include at least one of the representatives of the Course Owner appointed under Regulation 13 hereof.

28. ~~All questions shall be decided by the votes of the majority of the members of the Committee present and voting thereon save and except for nominations under Regulation 20 hereof and membership admissions under Regulation 7 hereof, which require the unanimous decision of the Members present and voting at the meeting when a decision is taken.~~ All questions shall be decided by the votes of the majority of the members of the Committee present and voting thereon. A resolution in writing signed by the number of members for the time being of the Committee or of any sub-committee of the Committee required to make a particular decision shall be as valid and effectual as if it had been passed at a meeting of the Committee or of such sub-committee duly convened and constituted.
29. The Captain of the Club shall act as Chairman at all meetings of the Committee that he attends. In his absence the Vice Captain shall act as Chairman but, if he be absent, the members present may choose one of their number to be Chairman of the Meeting. In case of equality of vote the Chairman shall have a second or casting vote.
30. The Committee may act for all purposes notwithstanding any vacancy in its number and all proceedings at any meeting of the Committee shall be valid and effectual notwithstanding that it may afterwards be discovered that any member of the Committee has not been properly elected or is not properly qualified.
31. The Committee shall cause minute books to be kept of the proceedings of Meetings of the Members of the Club and of meetings of the Committee. The Secretary shall cause entries to be made therein of all resolutions put to the vote and of the result of the voting and any such minutes signed by the Chairman or by a member of the Committee present at the meeting shall be sufficient evidence of the due passing of any resolution and of the amount of the majority voting in favour thereof.
32. Bankers shall be appointed and may be changed by the Committee and cheques shall be signed by the Honorary Treasurer and countersigned by such other member of the Committee as may be determined from time to time by the Committee.

## **MEETINGS OF THE MEMBERS**

33. The Annual meeting of the Members shall be held in the month of December in every year or as near thereto as possible at such place and time as may be determined by the Committee.
34. All meetings of the Members of the Club shall be called by the Committee giving at least twenty-one days notice in writing to all Full Members, either by post and/or by email to Members supplying an email address to the Secretary of the Club, and/or by any other form of electronic communication. The notice shall contain (in the case of an Annual Meeting) the names of the retiring members of the Committee and shall in each case specify the place, the day and the hour of the meeting and shall specify the general nature of the business to be conducted.
35. The Committee shall cause a notice to be posted on the notice board of the Club at least twenty-one days before the date of the Annual Meeting detailing the names of the retiring members of the Committee. The names of the candidates proposed to fill any of these vacancies shall be entered on this notice and signed by the Full Members proposing and seconding each candidate respectively, such entries to be made at least two days before the date of the Annual Meeting. In the event of there being more candidates proposed than vacancies, election at the Annual Meeting

shall be by ballot. In the event of there being fewer candidates proposed than vacancies, the remaining vacancies may be filled by the Committee.

36. Not less than fourteen days prior to the date of the Annual Meeting in any year, any Full Member may, by notice in writing to the Secretary, inform the Committee of a resolution to change any of these Regulations or any item or items of business which he wishes to be considered at such Annual Meeting. The Committee, through its Secretary, shall cause notice of such additional business to be posted on the notice board of the Club (and by e-mail to Members supplying an e-mail address to the Secretary of the Club) as aforesaid within 48 hours of receipt thereof and such business (as described in the said notice to the Secretary but not otherwise) shall be conducted at such Annual Meeting.
37. The accidental omission to give notice of any meeting to, or the non receipt of notice of a meeting by, any Full Member shall not invalidate any resolution passed or the proceedings conducted at any meeting.
38. At any meeting of the Members ten Full Members shall be a quorum.
39. The Committee may, whenever it thinks fit, convene a meeting of the Members. If the Committee receive a request signed by at least fifteen Full Members to convene a meeting, it must do so within thirty days of receipt of such request.

#### **CONDUCT OF BUSINESS AT MEETINGS**

40. At each Annual Meeting, the following business shall be conducted; the consideration of the accounts, balance sheet and reports of the Committee and the Honorary Auditor; the election of Officers; the election of members of the Committee in place of those retiring by rotation (or the re-election of those members); any business of which notice has been posted on the notice board of the Club pursuant to Regulation 36; and such other business as the Chairman of the Annual Meeting may, in his absolute discretion, permit.
41. The Captain shall preside as Chairman at every meeting of the Members of the Club and, in his absence, the Vice Captain shall act as Chairman. In the absence of the Vice Captain those at the meeting shall appoint a Chairman from the members of the Committee present at the meeting.
42. Every Full Member shall have one vote at meetings and, in the case of an equality of votes, the Chairman of the meeting shall be entitled to a second or casting vote. No person who is not a Full Member shall be entitled to attend, speak or vote at any meeting of the Members. A Member can vote in person or if not in attendance at a meeting by a proxy.
43. A Full Member may appoint a proxy to attend a meeting of Members in his place and to vote on his behalf. The Full Member shall forward a written appointment of proxy to the Secretary of the Club but such proxy shall only be valid if received by the Secretary prior to the commencement of such meeting.
44. No person shall vote on any matter in which he is personally interested, pecuniary or otherwise, or participate in any debate on such matters without declaring such interest.

45. The proceedings at any meeting shall not be invalidated by reason of any informality or irregularity in the convening thereof or any want of qualification in any of the persons present or voting thereat, subject always to the meeting having been presided in accordance with Regulation 41 above.
46. The Chairman may, with the consent of any meeting, adjourn the meeting from time to time and from place to place. It shall not be necessary to give any notice of an adjournment or of the business to be transacted at an adjourned meeting unless a meeting is adjourned for fourteen days or more.
47. At any meeting a resolution put to the vote shall be decided on a show of hands and a declaration by the Chairman that a resolution has, on a show of hands, been carried, or carried unanimously, or by a particular majority, or lost, and an entry to that effect in the books of the proceedings of the Club, shall be conclusive evidence of the fact, without proof of the number or proportion of the votes recorded in favour of, or against, that resolution.

## **COMPETITIONS**

48. Competitions shall be organised on such terms and conditions as are from time to time prescribed by the Committee and, unless and until otherwise determined by the Committee, the Competition Sub-Committee shall be responsible for making all necessary arrangements in connection therewith for holding of all competitions and for notifying all Members of any competition in advance.
49. Without prejudice to Regulation 10, no Member shall be entitled to participate in any competitions or enjoy any other benefits of membership of the Club in any calendar year unless he pays his subscription by the due date in respect of that calendar year.

## **ACCOUNTS**

50. An Honorary Auditor shall be appointed by the Members of the Club at the Annual Meeting in each year.
51. The Committee shall cause appropriate books of account of the Club to be kept.
52. The Honorary Treasurer shall lay before the Annual Meeting of the Club in each year an income and expenditure account of the Club and a balance sheet for the year made up to a date not more than three months before such meeting. Such account and balance sheet shall be accompanied by a report of the Committee as to the state of affairs of the Club and a report of the Honorary Auditor. A copy of every such account and balance sheet together with copies of the said reports shall, not less than seven clear days before the date of the meeting before which such balance sheet and reports are to be laid, be posted on the notice board of the Club. Upon receipt of a written request from a Member, the Honorary Treasurer shall provide to such Member a copy of the most recent financial statements of the Club.

## **STATUS**

53. The Club is a non-profit making organisation. All profit and surpluses will be used to maintain or improve the Club's facilities. No profit or surplus will be distributed other than to another non-profit making body or to Members on winding up or dissolution of the club

## **DISSOLUTION**

54. The Club may be wound up by a resolution passed at a meeting of the Members by seventy-five per cent of those Members present and voting at such meeting. Upon the dissolution or winding up of the Club and after satisfaction of all liabilities of the Club (including distribution of prizes in respect of any completed or ongoing competitions and/or the return of entrance moneys in respect of unfinished competitions or series of competitions), the balance of the assets of the Club shall be distributed to the Isle of Man Golf Union.

## **AMENDMENT TO REGULATIONS**

55. These regulations may only be amended or varied by a resolution passed at a meeting of the Members by seventy-five per cent of those Members present and voting at such meeting.